



Special Inspection Verified Report (SIVR)

Note: This form must be submitted by the Special Inspector within 14 days of the conclusion of work requiring special inspection, or when work has stopped for more than one month, or if the services of the Special Inspector have been terminated for any reason.

A.	Re: Project Name _____ School Name _____	DSA File # _____
	To: School Dist. _____ Address _____ Attention _____	DSA App. # _____ <input type="checkbox"/> Final-Work 100% Complete <input type="checkbox"/> In-Progress: _____% Complete <input type="checkbox"/> Terminating: _____% Complete
B.	I personally performed all construction inspections described in Section C . My inspections were performed in accordance with the requirements of the DSA approved documents.	
C.	My work included continuous inspection of construction in accordance with the "DSA approved" documents as follows (list all special inspections performed and/or specific portions of the construction which you personally inspected.): _____ _____	
D.	All inspection reports were sent to all entities as required by code.	
E.	I know of my own personal knowledge that the work has, in every material respect, been performed in compliance with the "DSA approved" documents, <u>except as follows</u> (if no exceptions, indicate "No Exceptions"): _____ _____	
F.	I declare under penalty of perjury that I prepared the above report and that all statements are true. Signed _____ Special Inspector Signature Date Certification Number Print Name: _____ Lab Name: _____ DSA / LEA # _____ Address: _____ City: _____ State: _____ Zip: _____	

CC: Project Architect
Structural Engineer
Project Inspector
DSA Regional office

See other side for instructions

Instructions for Form DSA-292 - Special Inspection Verified Report (SIVR)

This form is used to satisfy the verified reporting requirements of Title 24, Part 1, Section 4-336 for special inspection. The instructions below explain how the form should be completed and how to report unusual situations.

Section A - This form must be submitted to the School District, and copies are to be distributed per Section D below. The DSA file and application number **MUST** be provided in the upper right hand corner. The DSA file number is generally shown on the first sheet of the drawings and the "signature page" of the specifications. The DSA application number is shown on the DSA approval stamp on every sheet of the drawings.

Checkboxes are provided to indicate whether the form is being used as a "Final Verified Report", a "Terminating Verified Report", or as an "In-Progress Verified Report."

- **Final Verified Report** is required at the conclusion of work for every project.
- **In-Progress Verified Report** may be required because construction has stopped for more than a month (per Title 24, Part 1 Section 4-336(c)3) or because DSA has required an "in-progress" verified report to be filed (per Section 4-336(c)5).
- **Terminating Verified Report** is required when your services are terminated during construction for any reason.

Sections B & C - It is the intent of the code that all special inspections of a particular type be performed by one specific individual; if more than one individual performed special inspections of the same type of construction on the same project each individual must describe, on a separate form DSA-292, the specific portions of the project which he or she inspected.

It is essential that the tests and inspections were performed in accordance with the procedural requirements of the DSA approved documents. Instructions from the project architect, the owner of the project, or any other entity to the contrary must be specifically described as a deviation in Section E of the form. For example, if part of the welding was performed prior to the inspector's arrival the situation must be completely described in Section E even if the finished welds, and all subsequent welding, appear to be in conformance.

Section D: All inspection reports must be sent to the architect in charge of the project, the structural engineer in charge of the project, the project inspector, and to DSA. Note that the original reports must be sent to the school district. If reports were not sent to all parties as required, cross out the statement and attach an explanation.

Section E - Any inspection indicating that work did not comply with the DSA approved documents must be reported on this form by filling out Section E to describe the circumstances. All reports indicating that material or workmanship was non-compliant shall be listed on this form and copies of all such reports shall be attached. Acceptance letters from the design professional and/or any other documents pertinent to the noncompliance reports shall also be attached when available.

Section F - This report must be signed under penalty of perjury by a suitably qualified special inspector.